

## INVITATION

### 5<sup>th</sup> Meeting of Technical Working Group 2 – Energy Efficiency

Dear Sir/Madame,

as Chair and Co-Chair of the **VEPG Technical Working Group (TWG) 2 on Energy Efficiency** we have the pleasure to invite you to our fifth meeting.

This will take place on:

**Wednesday, 24 June 2020, 15:00 – 16:30**

**at Meeting Room 101, 25 Ngo Quyen, MoIT**

**or online via MS Team Platform**

Key objective of the meeting will be to discuss the updates on the implementation of the Viet Nam National Energy Efficiency Program 3 (VNEEP3) and the National Energy Efficiency Action Plan (NEEAP). Secondly, the results of the survey on on-going projects in support of the VNEEP 3 and the NEEAP will be shared among participants. As time permits, the meeting will also discuss the special topic of Energy Efficiency Fund.

The draft agenda of the meeting is enclosed to this invitation.

The participants will include officials from the MOIT and other ministries, and representatives of Development Partners, private sector, researchers, and NGOs with technical and/or policy expertise on Energy Efficiency.

The Chair and Co-Chair would like to encourage all members to join and contribute to the discussion of the TWG.

Please confirm your participation by filling out the attached form indicating the format of your participation or contact the VEPG Secretariat via email ([secretariat@vepg.org.vn](mailto:secretariat@vepg.org.vn))/ by phone to Ms. Thao (0982 560 290) by **26 June 2020**

Yours sincerely,

**Trịnh Quốc Vỹ,**

Deputy Director

Department of Energy Efficiency  
and Sustainable Development (DEESD), MoIT

Chair TWG 2

**Sitara Syed**

Deputy Resident Representative

United Nations Development Programme  
(UNDP)

Co-Chair of TWG 2

## Technical Working Group 2 – Energy Efficiency 5<sup>th</sup> Meeting

24 June 2020, 15.00-16.45

Meeting room 101, 25 Ngo Quyen, Hanoi/online participation (MS Teams)

### Key agenda points:

1. Updates on implementation of VNEEP3 / National EE Action Plan (NEEAP)
2. Focus topic “Energy Efficiency Fund”

### Chair/Co-Chair

- Mr. Trịnh Quốc Vũ, Deputy Director General of DEESD/MOIT
- Ms. Sitara Syed, Deputy Resident Representative UNDP

### Draft Agenda

**14:30-15:00 Registration**

**15.00-15.05 Log-In & Guidance for Webinar Users**

**15.00-15.15 Opening, Introduction & Secretariat Report**

*Mr. Trịnh Quốc Vũ / Ms. Sitara Syed*

- Opening and introduction to the agenda

*Mr. Rainer Brohm*

- Report of the Secretariat

**15.15-16.00 Update on VNEEP3/NEEAP Implementation**

- *DEESD/MOIT*: Update on NEEAP implementation (NEEAP activities 2020, NEEAP 2020-2025, budget, provincial EE Action Plans, etc.)
- *DEESD/Secretariat*: Overview of VNEEP3 action areas/key objectives and DP support – (matchmaking matrix)
- *Participants*: Q&A

**16.00-16.40 Focus Topic Energy Efficiency Fund – Financial Incentive Mechanism**

- *EE Fund Support Group*: Introduction – Concept and Best-Practice for an EE Fund and Financial Incentive Mechanism for Energy Efficiency
- *Participants*: Q&A, discussion on further work on the topic

**16.40-16.45 Closing of the meeting**

*Mr. Trịnh Quốc Vũ / Ms. Sitara Syed*